

Name _____ Phone _____ P# _____
Firm _____ Year admitted to Michigan Bar _____
Address _____ City _____ Zip _____
Other states in which licensed to practice _____ Email Address _____
Practice in other counties? (Specify) _____
Fluent in languages other than English? (Specify) _____ Deaf/Sign language: Yes ___ No ___
Saturday or evening appointments? Yes ___ No ___ Visit home, hospital or nursing home? Yes ___ No ___
Visit penal institution in Washtenaw County? Yes ___ No ___

CHECK CATEGORIES BELOW INDICATING AREAS OF LAW WITH WHICH YOU ARE FAMILIAR AND QUALIFIED TO PRACTICE AND IN WHICH YOU WILL ACCEPT REFERRALS:

BUSINESS

- B1 Incorporation/Choice of Entity
- B2 Corporate Law
- B3 Securities
- B4 Franchising
- B5 Non-Profit Corporations
- B6 Banking/UCC
- B7 Taxes
- B8 Liquor License
- B9 Corporate Bankruptcy

CONTRACTS

- K1 Insurance - Plaintiff
- K2 Insurance - Defendant
- K3 General Contracts

CRIMINAL

- C1 General Criminal
- C2 Business Criminal
- C3 Appeals

FAMILY

- F1 Divorce
- F2 Custody/Support/Visitation
- F3 Paternity
- F4 Spousal Abuse
- F5 Child Abuse
- F6 Annulment
- F7 Grandparents' Rights
- F8 Prenuptial Agreements
- F9 Family - PPO
- F10 Name Change

GOVERNMENT

- G1 Licensing/Regulation
- G2 Local/Municipal/State
- G3 Medicaid/Public Benefits
- G4 Supplemental Security Income
- G5 SSDI/Medicare
- G6 Veterans' Benefits
- G7 Military
- G8 SSI/SSDI Appeals
- G9 Immigration

SSI Issues: Michigan ___ Ohio ___

INTELLECTUAL PROPERTY

- I1 Computer Law
- I2 Patents
- I3 Copyrights/Trademarks
- I4 Trade Secrets

LABOR/EMPLOYMENT

- L1 Represent Employee
- L2 Represent Employer
- L3 MESC
- L4 MESC Appeals
- L5 Discrimination
- L6 Wrongful Discharge
- L7 Employment Contracts

MALPRACTICE

- M1 Medical Malpractice
- M2 Dental Malpractice
- M3 Legal Malpractice
- M4 Veterinary Malpractice
- M5 Other Malpractice

PERSONAL FINANCES

- \$1 Bankruptcy
- \$2 Debtors' Rights
- \$3 Creditors' Rights
- \$4 Consumer Protection
- \$5 Lemon Law
- \$6 New/Used Cars
- \$7 Taxes
- \$8 Identity Theft/Credit Fraud

PERSONAL PROTECTION ORDERS

- Plaintiff Defense
- PP1 Personal Protection Orders
(Criminal/Civil)

PROBATE

- PR1 Wills/Trusts/Estate Planning
- PR2 Probate of Estates
- PR3 Guardians/Conservators
- PR4 Adoption
- PR5 Mental Health
- PR6 Juvenile Court
- PR7 Emancipation
- PR8 Probate Litigation

TRAFFIC

- T1 Traffic Violations
- T2 License Restoration
- T3 OWI

REAL ESTATE

- R1 Represent Tenant
- R2 Represent Landlord
- R3 Residential Sale/Purchase
- R4 Business Sale/Purchase
- R5 Fair Housing Plaintiff Defense
- R6 Condominium/Cooperative
- R7 Zoning
- R8 Foreclosure/Forfeiture
- R9 Condemnation
- R10 Builder/Construction
- R11 Titles/Boundary Disputes
- R12 Mobile Homes
- R13 Oil/Gas/Mineral Rights
- R14 Real Estate Litigation

SCHOOL PROBLEMS

- S1 Students' Rights
- S2 Elementary/Secondary
- S3 College/University
- S4 Student Loans
- S5 Special Education

TORTS

- Plaintiff Defense
- P1 Personal Injury
- P2 Premises Liability
- P3 Product Liability
- P4 Workers Compensation
- P5 Railroad / F.E.L.A.
- P6 Dram Shop
- P7 Auto Negligence
- P8 General Negligence
- P9 Slander
- P10 Police Brutality

OTHER

- O1 Civil Appeals
- O2 Civil Rights
- O3 Collection
- O4 Elder Law
- O5 Medical Care Planning
- O6 Nursing Home Law
- O7 Entertainment/Sports Law
- O8 Environmental Law
- O9 Federal Court
- O10 American Disabilities Act
- O11 HIPAA
- O12 Medical Marijuana

PLEASE READ AND SIGN REVERSE OF REGISTRATION--Return this form with your registration fee and a copy of the declarations page of your liability insurance policy to the WCBA, P.O. Box 8645, Ann Arbor, MI 48107.

The annual registration fee for WCBA members is \$75; non-members is \$150.

LAWYER REFERRAL AND INFORMATION SERVICE (LRIS) RULES

Each LRIS panel member agrees to these rules:

1. Attorney referral membership is open to all attorneys who are members in good standing with the State Bar of Michigan, who agree to abide by the LRIS Guidelines, and who pay the required fees. The annual registration fee is \$75 for WCBA members and \$150 for non-WCBA members. Fees are due January 1 each year, or upon joining the service, and are not prorated.
2. Each participating attorney agrees to carry professional liability insurance in an amount no less than **\$100,000/300,000** and to furnish a copy of the declarations page of the policy to the WCBA office when enrolling or renewing with the LRIS and at any time between enrollments when a policy expires and is renewed or replaced. Any change in insurance coverage must be communicated to the LRIS immediately.
3. Client will prepay a \$30 referral fee directly to the WCBA, which will entitle the client to up to thirty minutes of consultation with an attorney. The referral fee is paid to the Bar Association to help pay for the service staff, telephone, supplies, etc. Upon receipt of the \$30 referral fee, client will be directed to an attorney in the appropriate area of practice.
4. In a matter for which a referral is made and the referral results in fees over \$300 paid to the attorney, the panel member agrees to pay to the LRIS ten percent (10%) of the net fee **over \$300**. (e.g., If \$500 is received, here is the equation: \$500 - \$300 = \$200. \$200 x .10 = \$20. The WCBA then receives a \$20 percentage fees check from you.) This fee is to be paid within 30 days of receipt by the panelist.
5. No further fee shall be charged for the first half hour of consultation. Fees for additional time and services shall be as agreed between client and attorney. Panel members agree to charge LRIS clients fees identical to those charged non-LRIS clients for similar services. Attorneys are prohibited from increasing their fees to LRIS clients to compensate for the percentage fees.
6. Each attorney shall be required to return an information sheet as to the disposition of said referral. In the event of the failure to return the information sheets (furnished by the LRIS), the attorney will not receive any further referrals until all reports are returned.
7. Each attorney shall agree to promptly notify the Washtenaw County Bar Association LRIS of any change in professional status, address, or telephone number.
8. Any attorney who wishes to withdraw from participation in the LRIS is asked to do so in writing.
9. Each attorney participant agrees to accept one pro bono referral during the year.
10. If the panel member decides that special services are required or for any reason declines to speak with the client, that client should be referred to the LRIS for another referral, which will be provided without charge.
11. Each participating attorney agrees to the conditions of the [State Bar of Michigan LRIS Rule #2](#) – Eligibility Requirements and Conditions of Panel Membership, except where the rule conflicts with the rules of the Washtenaw County LRIS.

The LRIS makes no representations as to the number or frequency of referrals which will be made. Referrals are based on attorney availability, geography, area of law and similar considerations.

An attorney who fails to comply with any of the aforementioned guidelines may be suspended or removed from the LRIS after notice and opportunity to respond.

I agree to abide by the rules of the Washtenaw County Bar Association Lawyer Referral and Information Service as stated above.

_____ Date

_____ Attorney's Signature

HOW A REFERRAL IS MADE

Two factors determine how an attorney is selected for a referral. Factor one is geographic location. Factor two is the area of law handled by the attorney. A client calls the WCBA for a referral. The next attorney on the rotation in the appropriate geographic area who handles that field of law is selected.

The WCBA staff will then provide the name and number to the caller and inform the caller that he/she should contact the attorney's office directly to arrange an appointment. The WCBA staff will also call the attorney's office and give notice of the pending call. The WCBA sends a status report to the attorney, who is required to return it to the WCBA office.

WHAT THE LRIS DOES NOT PROVIDE: When clients call, they sometimes request the name of the BEST lawyer to handle the problem. WE DO NOT DO THIS. We do not rate or qualify attorneys. We so inform clients, and we also inform them that if they hire an attorney from the referral service, they must make payment arrangements directly with that lawyer. We do not discuss attorney fees with the client.